



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

March 7, 2023

Present: Dawnell Meyer, Dana Paulino, Ashley Payne, Thea Wood, Marcus Young

Absent: Alan Feinstein, Satvika Vadapu

Public:

Staff: Jerianne Thompson, Library Director

A. CALL TO ORDER

Dana Paulino called the meeting to order at 6:03 PM.

B. APPROVAL OF MINUTES

Dawnell Meyer moved to accept the February meeting minutes as written; Thea Wood seconded. The motion passed unanimously.

C. COMMUNICATIONS

1. Chair: Dana Paulino confirmed that the TLAC Annual Report presentation to City Council would be scheduled for April 10, 2023.

2. Staff: Jerianne Thompson reported that STEAM Librarian Kit Lorelied was named as the City of Tualatin 2023 Employee of the Year. Tualatin Library closed for inclement weather on February 23 and 24, with a late opening on February 25. Library management has been working with a consultant on the development of a marketing plan. Thompson also reported that the Library's new carpet will be installed later this month. Thompson shared recent statistics. Comparing statistics from the last six months of 2022 to 2019, Thompson noted that visitation is still down by more than one-third. Committee members suggested that some Library users developed new habits during the COVID-19 pandemic, including switching to ebooks through the Libby app.

3. Teen Library Committee: None.

4. Public: None.

D. OLD BUSINESS

1. Collection Development Policy: Committee members continued their discussion about revisions to the Collection Development Policy. Jerianne Thompson said that the purpose of a collection development policy is to

guide the selection of materials for the library's collection, in support of the library's mission. This policy states that the purpose of the Tualatin Public Library collection is to provide popular materials for and to provide for the informational, educational, and recreational needs of adults, teens, and children. Ashley Payne noted a correction needed to the listed documents in the Appendix. Payne moved to recommend approval of the policy, with this revision; Dawnell Meyer seconded. The motion passed unanimously.

E. NEW BUSINESS

1. User Survey: Jerianne Thompson presented results of the recent Library User Survey. More than 230 responded. Ratings for customer service, whether the Library is a welcoming place, and patron loyalty all increased. Survey respondents shared numerous comments about Library programs, the collection, and the high quality of Library staff.

2. TLAC Annual Report: Jerianne Thompson shared the draft of the 2023 TLAC Annual Report to City Council. Dawnell Meyer recommended the Library continue to partner with the Parks & Recreation Department to expand the Library's presence in the community. Dana Paulino asked to add support for implementation of the Library's marketing plan to the Action Plan for 2023.

3. Holiday Hours: Jerianne Thompson presented information about Tualatin Library's holiday hours, compared to other libraries in the region. Library staff recently requested to close earlier than 6pm on Christmas Eve. After reviewing visitation statistics from previous years, committee members agreed that an earlier closing on that date would be reasonable.

F. FUTURE AGENDA ITEMS

1. Confidentiality of Circulation Records

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: Thea Wood suggested that while a fall date for the Tualatin Library Foundation's Vine2Wine would be good, she also suggested the Foundation not schedule the event for the same weekend as Pumpkin Regatta.

H. ADJOURNMENT

Meeting was adjourned at 7:20 PM.

_____, Jerianne Thompson, Recording Secretary